

**Audit of Digital Technologies**

***Contact us***

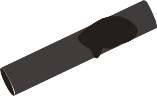
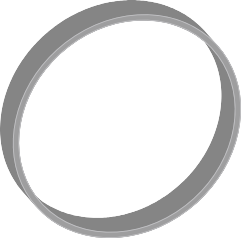
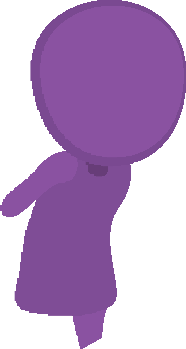
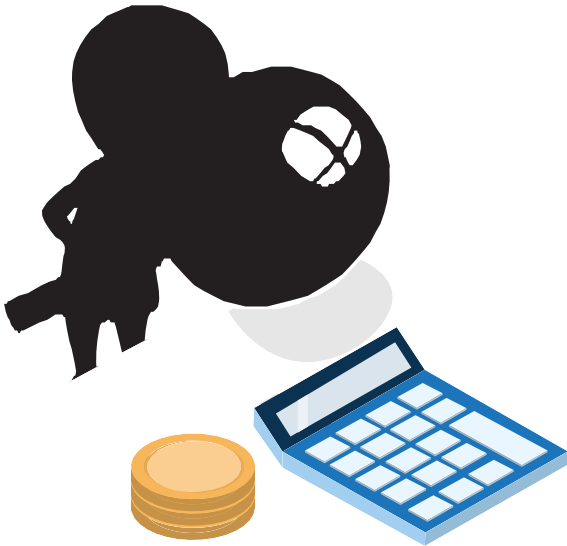
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# Audit of Digital Technologies



**2018 — 2019**

**Digital Technologies**

**Coordinator**

**Training**

## Whole school*:*

Over the past 12 months, what whole school training has been provided to staff that relates to Digital Technologies? This could include welfare training

|  |  |  |  |
| --- | --- | --- | --- |
| Who? | What? Provide basic detail. | When? | Will some people need more training? Are there gaps? |
| Teaching staff |  |  |  |
| Support staff |  |  |  |
| Leadership |  |  |  |
| Volunteers |  |  |  |
| Other |  |  |  |
| **Key actions Digital Technologies Coordinator needs to take:**  What training gaps have you noticed? What level of urgency is needed? How will these actions support school improvement? | | | |
|  | | | |

# Training

## Individuals:

Over the past 12 months, what individual training have staff had that relates to Digital Technologies? This may include specific individuals such as previous Digital

Technologies Leads, SENCOs, NQTs/RQTs etc.

|  |  |  |  |
| --- | --- | --- | --- |
| Who? | What? Provide basic detail. | When? | Will some people need more training? Are there gaps? |
| Teaching staff |  |  |  |
| Support staff |  |  |  |
| Leadership |  |  |  |
| Volunteers |  |  |  |
| Other |  |  |  |
| **Key actions Digital Technologies Coordinator needs to take:**  What training gaps have you noticed? What level of urgency is needed? How will these actions support school improvement? | | | |
|  | | | |

# Training

## Personal training:

Over the past 12 months, what training/professional development have you had? This could include cluster meetings and Digital Technologies groups.

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| --- | --- | --- | --- |
| Who? | What? Provide basic detail. | When? | Will some people need more training? Are there gaps? |
| Teaching staff |  |  |  |
| Support staff |  |  |  |
| Leadership |  |  |  |
| Volunteers |  |  |  |
| Other |  |  |  |
| **Key actions Digital Technologies Coordinator needs to take:**  What training gaps have you noticed? What level of urgency is needed? How will these actions support school improvement? | | | |
|  | | | |

# Stakeholders



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Indicate as accurately as you can on the table below where

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| you see your school fits against the statements. | Indicator | | | Why have you marked that response? | Any actions needed? |
| Leadership reports are submitted/presented regularly. | No | Partially | Yes |  |  |
| Budgets are known and accessible, the Digital Technologies Coordinator has a good understanding and influential purchasing power. | No | Partially | Yes |  |  |
| There is a welfare/online safety panel which holds termly meetings . | No | Partially | Yes |  |  |
| The Welfare Officer and Digital Technologies Coordinator share information as and when necessary to support further improvement to the provision of online safety. | No | Partially | Yes |  |  |
| Parents/carers are kept up to date with latest initiatives, particularly online safety. | No | Partially | Yes |  |  |
| Communication and work in the wider community happens,  i.e. forging links with high schools, businesses and community groups. | No | Partially | Yes |  |  |
| **Key actions Digital Technologies Coordinator needs to take:**  **What significant actions, if any, do you need to take to improve Digital Technologies? What is urgent?** | | | | | |
|  | | | | | |

# Digital Technologies curriculum



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Indicate as accurately as you can on the table below

where you see your school fits against the statements.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Indicator | | | Why have you marked that response? | Any actions needed? |
| A Digital Technologies curriculum is in place. | No | Partially | Yes |  |  |
| The Digital Technologies curriculum is up to date. | No | Partially | Yes |  |  |
| It is fit for the school’s needs. | No | Partially | Yes |  |  |
| All year groups use the curriculum. | No | Partially | Yes |  |  |
| It is easy to follow and intuitive for less skilled staff. | No | Partially | Yes |  |  |
| Progression of skills is clear. | No | Partially | Yes |  |  |
| Students appear to enjoy the rich learning opportunities the scheme facilitates. | No | Partially | Yes |  |  |
| **Key actions Digital Technologies Coordinator needs to take:**  **What significant actions, if any, do you need to take to improve Digital Technologies? What is urgent?** | | | | | |
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# Assessment



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Indicate as accurately as you can on the table below

where you see your school fits against the statements.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Indicator | | | Why have you marked that response? | Any actions needed? |
| Assessment procedures for Digital Technologies | No | Partially | Yes |  |  |
| Assessment is fit for purpose for school’s needs. | No | Partially | Yes |  |  |
| Staff are skilled at assessing Digital Technologies. | No | Partially | Yes |  |  |
| Staff assess accurately. | No | Partially | Yes |  |  |
| Assessment for Digital Technologies drives standards forward. | No | Partially | Yes |  |  |
| Assessment is as efficient as possible, minimising  additional teacher workload. | No | Partially | Yes |  |  |
| Assessment data is shared easily and is simple to interpret. | No | Partially | Yes |  |  |
| **Key actions Digital Technologies Coordinator needs to take: What significant actions, if any, do you need to take to improve Digital Technologies? What is** | | | | | |
|  | | | | | |

# Hardware



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Is hardware maintained? Is it being used effectively? Is it fit for purpose? Do you have enough?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item(s) | Serial no./ Item no. | Fit for purpose? | Notes: Is it used effectively? Value for money? Accessible? | Any actions needed? |
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# Software



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Is software available on all platforms? Is it fit for purpose? Is it being used? Is there better out there?

|  |  |  |  |
| --- | --- | --- | --- |
| Item(s) | Fit for purpose? | Notes: Is it used effectively? Value for money? Accessible? | Any actions needed? |
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